



SC-60844 /Tender 2026

5th February 2026

To The Director

Dear Sir/Madam,

RE: TENDER FOR MEDICINES AND MEDICAL SUPPLIES (REF: 176754/2026)

We are pleased to invite you for a competitive bidding to supply Medicines and other Medical Supplies for the year 2026-2027. The Tender Document and applicable Terms and Conditions of Supply are provided in MEDS website www.meds.co.ke

The tender document has 4 lists as explained below:

1. List A

This list consists of items for which MEDS will place orders for supply effective July 2026. It provides projected annual quantity requirements and delivery schedules for listed items. Purchase orders will be issued to successful bidders in two phases. Phase one will cover supplies for the Period July- December 2026 as per quantities indicated in the list. Orders for these items will be placed by April 2026.

Quantities indicated for July 2026-June 2027 are only indicative and subject to change based on a review of our stock holding and replenishment requirements. Purchase orders for supplies for this period will be issued to suppliers in the second quarter of 2026. However, this will be subject to MEDS decision to continue in partnership with awarded suppliers based on performance and the continued requirements for the items awarded. Supplier performance will be determined based on adherence to set quality standards and delivery schedules as well as price stability.

Successful bidders will be required to maintain quoted prices for the items throughout the tender period, fluctuations in quantities notwithstanding. Please do not quote for an item if you cannot guarantee delivery in accordance with the delivery schedule and terms and conditions of supply. You may suggest a revised delivery schedule for any item, especially if this will result in lower prices.

2. List B

It contains items that may be ordered in 2026-2027 but for which MEDS cannot yet give firm order quantity because of sufficient stock holding going by the current consumption patterns. We shall be grateful if you would give prices for these items so that we know whether you are able to avail so that we can contact you when we are in a position to place orders. You will be expected to maintain quoted prices to cover the tender period.

3. List C-Supplementary Items- ZX Items

The list contains items which are not listed in MEDS Essential Drugs list but are required by specific clients. Awards will be treated in the same manner as for items on list A above.

4. List D-New Items

The list consists of items that have been proposed for addition by the Formulary Committee. Since the consumption patterns has not been determined at the time of recommendations, we shall appreciate if you give the prices as well as the available quantities ex-stock for decision making.

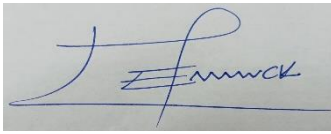
General notes:

1. All quotes should be filled on the excel document provided and the same be sent to tender@meds.or.ke on or before the closing date- **27th Feb. 2026**. In addition, the same should be copied onto the CD to facilitate the award of tenders. Handwritten and typewritten information is not compatible with our computerized tendering system. All details required for evaluation by the Tender Board must therefore be filled in soft copy. A signed and stamped printed /hard copy of the tender document should be provided on A4 paper for record purposes.
2. Do not make any alterations to the information provided on the tender document (*e.g. changing a non-proprietary name to a brand name*). Any additional information should be indicated in the remark's column.
3. Prices should be entered using the format XYZ.00 as other formats e.g. Ksh.XY or KSH XYZ.00 or XYZ/= shall not be recognized by the system.
4. **Product registration number, Retention and Listing status** by Pharmacy and Poisons Board (PPB) must be stated in relevant columns of the tender document as applicable. You are required to provide proof of registration, retention and listing for quoted products. Do not quote for medicines which are yet to be registered or whose registration, retention or listing period has lapsed.
5. Contracts will be awarded to the lowest bidder subject to other requirement of MED'S award and evaluation criteria.
6. We expect better prices and delivery performance from your organization. Maintenance of the contract will be subject to satisfactory performance by your company in servicing awarded orders. Supplier performance shall be monitored during the contract period and appropriate action taken against poor performers.
7. You will be required to provide proof of acceptance of the Terms and Conditions of tender by returning **two signed and stamped copies** of each page of the Terms and Conditions document along with the filled tender.
8. Additional instructions are provided for in the detailed Terms & Conditions of supply.

If you wish to bid for any of the listed items, please complete the tender document and send the soft copy via email address tender@meds.or.ke and return the CD and Printed hard copy document and other relevant documents in a wax sealed envelope marked: **'TENDER FOR MEDICINES AND MEDICAL SUPPLIES 2025, REF.176754/2026** to the TENDER BOX at MEDS by **12.00 noon on Friday, February 27, 2026**

Successful suppliers will receive award notification by April 2026.

Yours faithfully,

A handwritten signature in blue ink, appearing to read 'Enock Kemboi', is written over a horizontal line.

Dr Enock Kemboi

Ag. PROCUREMENT MANAGER