



## Job Advertisement Laboratory Analyst

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Mission for Essential Drugs and Supplies (MEADS) is a faith-based health solutions provider founded by an ecumenical partnership of the Kenya Conference of Catholic Bishops (KCCB) and the Christian Health Association of Kenya (CHAK). The Organization's core mandate is to provide reliable and affordable Health Products and Technologies, Quality Assurance and Health Systems Strengthening Services. MEADS was established in 1986 and serves clients spread throughout Kenya, other regions in Africa and beyond.

The position will report to the Laboratory Supervisor and will be responsible for performing analytical laboratory testing of Health Products and Technologies on behalf of MEADS and external stakeholders including clients and suppliers to determine their quality and compliance with established standards, ensuring customer satisfaction.

### **Key Responsibilities:**

- i. Perform Laboratory testing on different health products and technologies in compliance with relevant standards to determine their quality using applicable techniques.
- ii. Document information associated with of laboratory testing using the Laboratory Information Management System (LIMS) from sample preparation to the stage of review of results.
- iii. Perform training on behalf of MEADS for both internal and external stakeholders as subject matter experts for purposes of induction, client education and revenue generation as a service.
- iv. Maintain Laboratory equipment through proper operation, cleaning and basic maintenance and perform defined verification tests on different equipment and instrument in the laboratory to confirm their suitability for use.
- v. Perform successful transfer of validated analytical testing methods from donor institutions e.g. manufacturers and laboratories to MEADS laboratory for use in analysis of samples from clients to determine their quality.
- vi. Take part in Proficiency and inter-laboratory testing on behalf of the MEADS laboratory to demonstrate competence of the laboratory against peer laboratories and for compliance with relevant standards
- vii. Prepare Standard Operating Procedures and Work Instructions to be used in performing different tasks and duties in the laboratory
- viii. Participate in self-inspections and external audits for continuous improvement and compliance with relevant standards
- ix. Ensure compliance to safety and regulatory requirements while working under Good Laboratory Practices (GLP).
- x. Conduct daily environmental monitoring of controlled areas within the laboratory to ensure adherence to set limits of differential temperature and relative humidity as established by international guidelines.
- xi. Maintain safety at all times while working in the laboratory as a requirement of Good Laboratory Practices (GLP).
- xii. Maintain accurate records related to laboratory activities following Good record-keeping Practices for compliance with requirements of the Quality Management System.

**Candidate Profile:**

- i. Bachelor's Degree in Analytical Chemistry from a recognized institution
- ii. Minimum 5 years of relevant experience in a Pharmaceutical Quality Control Laboratory
- iii. **Technical Competencies;** Knowledge of regulatory standards such as GMP (Good Manufacturing Practice) and GLP (Good Laboratory Practice); Knowledge of ISO/IEC 17025:2017 standard; knowledge of Laboratory Information Management System (LIMS); Safety and Compliance; Laboratory equipment maintenance and servicing; MS Office Suite proficiency; data analysis
- iv. **Functional skills;** Communication skills, problem-solving skills, analytical skills, innovation skills, interpersonal skills, attention to detail and high level of integrity

If you fit the profile of this position, please submit your application including:  
Detailed CV stating your current position, current or last gross salary and expected gross salary

To: [hr@meds.or.ke](mailto:hr@meds.or.ke)

By: 28<sup>th</sup> February 2025

*(only shortlisted candidates will be communicated to)*